



Center for Occupational and Environmental Health
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Online Ergonomics Program Scholarship Contract

The Center for Occupational and Environmental Health (COEH) is committed to creating a diverse environment, and is proud to be an equal opportunity higher education provider. Our goal is to increase accessibility to high quality HFE education to increase knowledge, consistency of practice, and the number of effective/certified practitioners in the field of HFE. The COEH Continuing Education Program and our team of instructors are proud to provide a select number of scholarships to students in need. Students considered an underrepresented minority in the field of HFE, who have demonstrated financial need, and/or are from low to low-middle-income countries can apply for a full or partial scholarship.

Scholarship Awards

Full and partial scholarships are available as funding allows. Scholarship awards are dependent upon the number of qualified applicants during each review period and on financial need as determined by individual applications.

Scholarship recipients actively participating in the program will be given preference for scholarship funds, but continued awards are not guaranteed. Individual course scholarships will be awarded as funding allows. Please note, available funding is determined based on a programmatic year, starting with ERG100 in August and running through ERG150 the following year. Those joining the scholarship program after the programmatic year begins may be requested to reapply for funding to complete the full 6-course series.

COEH-CE has recently implemented an Employer Tuition Reimbursement supplemental scholarship option for applicants who meet scholarship criteria and whose employer or institution is willing to sponsor a portion of the course cost. This allows us to optimize available scholarship funds, making funding available to more students, and to increase access to the program. Availability of external funding sources is a weighted, though not required, component of the review process. For more on this, please navigate to the COEH [Tuition Reimbursement FAQ](#) Page.

Deadlines and Review Process

Scholarship applications for each course are due at least **one month** (30 days) prior to the individual course start date. All upcoming course dates are accessible online [here](#). The Online Ergonomics Scholarship Committee will review each course's scholarship applications before posting final decisions. COEH will contact scholarship awardees regarding the status of their scholarship application no more than two weeks, and up to five days, prior to the start of class.

CENTER FOR OCCUPATIONAL & ENVIRONMENTAL HEALTH

Berkeley: Occupational Hygiene, Toxicology, Epidemiology, Ergonomics, Labor Education, Continuing Professional Education
San Francisco: Occupational & Environmental Health Nursing, Occupational & Environmental Medicine, Toxicology, Ergonomics
Davis: Occupational & Environmental Medicine, Epidemiology, Toxicology, Agricultural Ergonomics Research Center

Learners applying for scholarship funding for the complete 6-course series may submit one application for consideration. Once chosen as a scholarship recipient, awardees must adhere to the requirements below and provide written notification to COEH-CE of their intent to continue with their current scholarship terms at least **7 days** before the start date of their next course.

Awardee Responsibilities

If chosen as a scholarship recipient, the student must then register for the course with the link provided by COEH in their approval email. If you no longer wish to accept the scholarship, please alert COEH as soon as possible to allow another learner access to financial assistance.

By accepting the scholarship funds, awardees agree to:

- Remain active and engaged throughout the 8-week course
- Pass the course with a grade of at least 70%, or risk removal from the scholarship program
- Pass the final exam with a grade of 60% or higher, or risk removal from the scholarship program
- Participate in individual course evaluations (7 days post-course) and all annual programmatic evaluations, which may include brief follow-up surveys on how the Online Ergonomics Program has influenced your professional development and career trajectory

COEH reserves the right to amend, revoke, or change the award and/or award process at any time.